

JULY

<p>July 1 11 AM</p>	<p>How to customize your Updox communication tools During this session, we'll walk through customization of cover sheets, templates, internal forms and more. In addition to reviewing how to create and edit these, we'll discuss the best practices learned from like customers. Register</p>
<p>July 9 2:00 PM</p>	<p>How Updox Video Chat/Updox Messenger can be used to engage with your patients securely, quickly and conveniently During this session we will cover how Updox Video Chat can be used to consult and follow up with your patients. You will learn how to have a quick Video encounter with patients and other care providers, as well as learn different work flows within pharmacy this can be utilized for. During this Session we will also cover how Messenger can make staff communication within your pharmacy more secure and efficient. You will learn how to message a staff member within the Pharmacy using Updox while also reviewing work flows in which messenger can be used to send PHI. Register</p>
<p>July 10 12:00 PM</p>	<p>How to navigate Updox administrator settings During this session we will cover the advanced admin settings that can be found under "Practice Settings." We will also explain the profile settings that each user can set for themselves such as how you want to receive notifications of items in your Updox account and how to change how many items show on one page of your Updox inbox. Register</p>
<p>July 18 2:00 PM</p>	<p>How to make items private in your Updox inbox During this session we will discuss how to make items that contain sensitive patient information private in your Updox inbox. Specifically, we will discuss the difference between faxing items on behalf of the practice or private, how to print privately and how to route items to specific users. We will also cover how to filter items in your inbox by space or queue and how to enable workspace sharing. Register</p>
<p>July 24 10:00 AM</p>	<p>How to get information into Updox During this session, we'll explore our two virtual printer options; print to fax and print to inbox. Specifically, we will review the ability to outbound fax from any application on your personal computer, print documents into Updox for editing and signing. We'll review the pros and cons of each option to find what best will work for your organization. Register</p>
<p>July 25 11:00 AM</p>	<p>How Updox Video Chat/Updox Messenger can be used to engage with your patients securely, quickly and conveniently During this session we will cover how Updox Video Chat can be used to consult and follow up with your patients. You will learn how to have a quick Video encounter with patients and other care providers, as well as learn different work flows within pharmacy this can be utilized for. During this Session we will also cover how Messenger can make staff communication within your pharmacy more secure and efficient. You will learn how to message a staff member within the Pharmacy using</p>



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July 30 2:00 PM	How to upload, edit and download documents in Updox During this session we will cover how to upload a form into Updox that is saved on your computer and how to edit the form all within Updox. We will highlight the main editing features including how to upload your signature to electronically stamp documents. We will download and save a copy of the edited document to our computer and then complete the session by faxing out the document. Register

AUGUST

August 6 12 PM	How Updox Video Chat/Updox Messenger can be used to engage with your patients securely, quickly and conveniently During this session we will cover how Updox Video Chat can be used to consult and follow up with your patients. You will learn how to have a quick Video encounter with patients and other care providers, as well as learn different work flows within pharmacy this can be utilized for. During this Session we will also cover how Messenger can make staff communication within your pharmacy more secure and efficient. You will learn how to message a staff member within the Pharmacy using Updox while also reviewing work flows in which messenger can be used to send PHI. Register
August 8 2 PM	How to organize your Updox inbox During this session you'll understand the best practices around using tags and queues to better sort the inbox for more efficient workflows. Also, the ability to rename items and add comments will be reviewed in order to utilize searching. Register
August 21 2 PM	How Updox Video Chat/Updox Messenger can be used to engage with your patients securely, quickly and conveniently During this session we will cover how Updox Video Chat can be used to consult and follow up with your patients. You will learn how to have a quick Video encounter with patients and other care providers, as well as learn different work flows within pharmacy this can be utilized for. During this session we will also cover how Messenger can make staff communication within your pharmacy more secure and efficient. You will learn how to message a staff member within the Pharmacy using Updox while also reviewing work flows in which messenger can be used to send PHI. Register